

Council Meeting Avoca City Council, March 19, 2024

Mayor Tom Bruck called the meeting to order at 4:30 PM with Drew Becker, Diane Stamp, William Dea and Robert McCarthy (Zoom) present. Deb Calhoon absent. Motion by Dea, seconded by Stamp to approve the agenda. Motion carried 4-0.

Motion by Becker, seconded by Dea to close the open session to go into closed session pursuant to Iowa Code 21.5 1 (c) regarding current litigation at 4:31 PM. Motion carried 4-0.

Motion by Stamp, seconded by Dea to re-open the open session at 5:30 PM. Motion carried 4-0.

Motion by Dea, seconded by Becker to approve the consent agenda consisting of:

- Minutes: February 20, 2024
- Claims, Payroll, Financials and Bank Reconciliation

Motion carried 4-0.

Motion by Becker, seconded by Stamp to open the public hearing for Plans, Specifications & Form of Contract for the 2024 Elm St Improvements at 5:30 PM. Motion carried 4-0.

Mike Jorgensen of Snyder & Associates asked the council if they had any comments for him. None

Public comment: Don Nielsen – Wanted to know what closing of streets we would have and if trees and sidewalks were included in the project. –

City Clerk Stated no oral or written comment at City Hall.

Motion by Stamp, seconded by Dea to close the public hearing at 5:34 PM. Motion carried 4-0.

Motion by McCarthy, seconded by Becker to approve RESOLUTION 24-0319-01: RESOLUTION APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT – 2024 ELM STREET IMPROVEMENTS. On a roll call: AYES: 4, NAYS: 0.

Mr. Jorgensen informed the council that the bid letting for the 2024 Elm Street project was held on March 14, 2024. Three bids came in with the low bid being TK Concrete, Inc. in the amount of \$148,960.00.

Motion by McCarthy, seconded by Dea to approve RESOLUTION 24-0319-02: MAKING AWARD OF CONTRACT – 2024 ELM STREET IMPROVEMENTS. On a roll call: AYES: 4, NAYS: 0.

The Council would like to pursue TIF dollars in the future which would require the City to amend their Urban Renewal Plan. Motion by Dea, seconded by Becker to approve RESOLUTION 24-0319-03: RESOLUTION SETTING DATE FOR PUBLIC HEARING ON URBAN RENEWAL PLAN. On a roll call: AYES: 4, NAYS: 0.

The council has decided to add a position at the aquatic center. Motion by McCarthy, seconded by Stamp to approve RESOLUTION 24-0319-04: APPROVING NEW EMPLOYMENT POSITION – SEASONAL CONCESONS WORKER. On a roll call: AYES: 4, NAYS: 0.

The council has added another seasonal position. Motion by Dea, seconded by Becker to approve RESOLUTION 24-0319-05: APPROVING NEW EMPLOYMENT POSITION-SEASONAL GOLF COURSE TECHNICIAN. On a roll call: AYES: 4, NAYS: 0.

Motion by Becker, seconded by Dea to approve RESOLUTION 24-0319-06: SETTING SEASONAL EMPLOYEE WAGES. On a roll call: AYES: 4, NAYS: 0.

The council is reupping their yearly contract with the County Sheriff's Office. Motion by McCarthy, seconded by Stamp to approve RESOLUTION 24-0319-07: SHERIFF CONTRACT. On a roll call: AYES: 4, NAYS: 0.

The council has agreed to use JDW Midwest as a consultant for building code enforcement and consulting on building and zoning administration. Motion by McCarthy, seconded by Becker to approve RESOLUTION 24-0319-08: APPROVING CONTRACT WITH JDW MIDWEST FOR MUNICIPAL CONSULTING SERVICES. On a roll call: AYES: 4, NAYS: 0.

Discussion on garbage contract with R & S Waste Disposal LLC. The council would like Mr. Trout to proceed with negotiations on option 2. Ask about better process for our recycling center at the public works shop.

Planning & Zoning commission board spot has expired. Motion by McCarthy, seconded by Dea to reappoint Nick Adams to the Planning and Zoning Commission. Motion carried 4-0.

Public comments: Don Nielsen – Feels that the council minutes, in their current format, are a challenge for the public to comprehend. Also voiced complaints about the downtown trees.

Council comments:

Diane Stamp: AVCC Fundraiser – Puzzle night-April 7th

Bill Dea: Legion Fundraiser – March 28th

City Administrator comments: 3 meetings in April, received ICAP Grant.

Motion by Becker, seconded by Dea to adjourn the meeting at 6:23 PM. Motion carried 4-0.

02-01-24 THRU 02-29-24	CLAIMS	AMOUNT
ABLE LOCKSMITHS	KEYS-GOLF SHED	\$34.00
ACCO	2 SAND FILTERS/SAND	\$8,221.51
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	FUEL	\$5,478.99
AV BUILDING	MISC ITEMS	\$436.94
AV FOOD LAND	BAY SUPPLIES	\$60.91
AV MUNICIPAL UTILITIES	WATER BILL	\$35.09
BADGER METER, INC.	MONTHLY HOSTING	\$53.10
BOECKMAN SANDY	RECIPROCAL CARDS	\$75.00
BOMGAARS	MISC ITEMS	\$213.01
BOUND TREE MED	EMS SUPPLIES	\$315.70
BURNHAM ELECTRICAL SVC	REPAIR SCOREBOARD	\$662.79
CLEAR TITLE AND ABSTRACT	PURCHASED 106 N ELM ST	\$312,873.25

COMPUTER SYSTEMS, INC.	COMPUTER SVCS	\$2,464.50
DANKO	FIRE EQUIPMENT/GEAR	\$2,658.89
DELTA DENTAL	DENTAL PAYABLE	\$262.28
DEMCO	SUPPLIES	\$338.81
DOLLAR GENERAL	SHOP SUPPLIES	\$21.13
DORSEY & WHITNEY LLP	LEGAL FEES	\$10,056.00
EDS LAWN EQUIPMENT	OIL/FUEL/AIR FILTERS	\$138.00
FEEKES & SON	SVC FURNACE	\$741.00
FES	WEBSITE	\$3,700.00
GRIFFEN PLUMB	JETT MAIN	\$360.00
GUARDIAN	LIFE/STD/LTD/AD&D	\$682.96
HANSON ATTYS	LEGAL SVC	\$861.25
HARLAN NEWSPAPERS	PUBLICATIONS	\$945.14
HOTSY EQUIPMENT	SALT REMOVER	\$195.50
I P E R S	IPERS	\$7,099.62
I R S	FED/FICA TAX	\$10,802.24
IA D P H / EMS	REACTIVATE EMT LICENSE	\$30.00
IA GOLF ASSOC	2024 DUES	\$625.00
IA INSURANCE DIV	FILING FEE FOR CEM DEEDS	\$241.00
IA ONE CALL	NOV/DEC 23	\$9.00
IA TREASURER	JAN 24 EXCISE/SALES TAX	\$3,640.10
INGRAM BOOK	BOOKS	\$353.61
JACOBSEN LLC	SNOW TRUCKING REMOVAL	\$960.00
JOURNAL-HERALD	PUBLICATIONS	\$561.37
KEAST FORD	2020 F 350 SVC	\$124.85
LANGER ELLA	TOBACCO CHECKS	\$100.00
LEWIS SABRINA	MILEAGE	\$18.88
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$658.72
MATT PARROTT	DISCONNECT NOTICE	\$656.36
MCCARTHY TRENCH	FIX CURB STOP	\$813.42
METERING & TECHNOLOGY	SCHOOL METER	\$3,619.63
MIDAMER ENERGY	UTILITY BILL	\$8,876.19
MIDWEST LABS	TESTING EXPENSE	\$155.02
MYRTUE MEDICAL	DRUG SCREEN/PHYSICAL	\$409.00
NAPPA	MISC ITEMS	\$436.45
OLESEN CHEVY	RPR HEATER HOSE	\$217.58
PHYSICIAN'S CLAIMS		
COMPAY	SEPT 23-OCT 23 RUNS RECEIVED	\$1,881.67
POTT CO AUDITOR	DEC 23 SPECIAL ELECTION	\$3,442.03
POTT CO COMM		
FOUNDATION	TRNSFR TO PERPETUAL CARE	\$2,400.00
PROTECH	RPR BLADE	\$1,861.56
R & R PRODUCTS	PARTS	\$251.67
R & S WASTE	TRASH/COLLECTION	\$11,767.13

RATZLAFF LAWN CARE LLC	2 SNOW REMOVALS	\$828.00
REGIONAL WATER	JAN 24 USUAGE	\$21,398.46
SHELBY CO STATE BANK	EXISTING HOME INCENTIVE	\$5,000.00
SNYDER & ASSOC	ENGINEER SVCS	\$2,782.50
	LIFT STATION MONITORING	
STARNET TECHNOLOGIES	YEARLY	\$1,180.00
TITLECORE NATIONAL, LLC	EXISTING HOME INCENTIVE	\$5,000.00
TOOLEY JESSICA	MILEAGE/EMS BOX	\$222.44
TREASURER OF STATE	STATE TAX	\$1,518.38
	MILEAGE-BOARD OF	
TROUT TYLER	SUPERVISORS	\$54.27
U S POST OFFICE	MARCH 24 UT BILLS	\$453.15
US BANK	MISC ITEMS	\$4,754.92
VERIZON WIRELESS	CELL PHONE	\$490.08
VSP	VISION PAYABLE	\$216.37
WELLMARK	HEALTH INS	\$16,997.93
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$1,027.28
DEPOSIT REFUNDS	REFUND DATE 02/29/2024	\$92.15
PAYROLL CHECKS	PAYROLL CHECKS ON 02/07/2024	\$15,996.47
PAYROLL CHECKS	PAYROLL CHECKS ON 02/21/2024	\$15,928.65
	CLAIMS TOTAL	\$507,937.54

GENERAL FUND	\$86,620.65
GOLF COURSE FUND	\$4,502.19
AQUATIC CENTER FUND	\$8,957.07
ROAD USE TAX FUND	\$14,161.78
EMPLOYEE BENEFITS FUND	\$10,016.87
LIBRARY TRUST FUND	\$353.61
DEBT SERVICE FUND	\$994.74
CAP PROJ - COMM CENTER FUND	\$312,873.25
SUNRISE RIDGE FUND	\$175.00
URBAN RENEWAL CAP PROJ FUND	\$10,630.00
PERPETUAL CARE FUND	\$2,400.00
WATER FUND	\$39,688.27
SEWER FUND	\$14,103.36
STORM WATER FUND	\$2,460.75

02-01-24 thru 02-29-24	REVENUE
GENERAL TOTAL	\$41,656.85
GOLF COURSE TOTAL	\$22,430.25
AQUATIC CENTER TOTAL	\$30.00
HOTEL/MOTEL TAX TOTAL	\$26,696.34
ROAD USE TAX TOTAL	\$17,332.11
EMPLOYEE BENEFITS TOTAL	\$688.93

EMERGENCY FUND TOTAL	\$62.82
LOCAL OPTION TAX TOTAL	\$35,705.32
TIF - URBAN RENEWAL #1 TOTAL	\$36.71
LIBRARY TRUST TOTAL	\$10.00
DEBT SERVICE TOTAL	\$529.39
CAP RESERVE TOTAL	\$100.00
CAPITAL - MISC GOLF TOTAL	\$2,600.00
CAP PROJ - COMM CENTER TOTAL	\$230,360.06
LIBRARY TRUST -PERPETUAL TOTAL	\$195.00
WATER TOTAL	\$62,424.74
WATER SINKING FUND TOTAL	\$10,230.21
SEWER TOTAL	\$34,975.59
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,270.55
STORM WATER SINKING FUND TOTAL	\$2,307.92
TOTAL REVENUE	\$504,877.04

ATTEST:

Teresa M Hoepner, City Clerk